

# Cyngor Cymuned Pentir

## Minutes of the Finance Sub-committee meeting held at 7.00pm on Wednesday 24<sup>th</sup> July 2024

### Minutes

1. Present  
Cllr L A James (Chair); Cllr D Jones-Morris; Cllr J Pierce; Cllr I Ellis; and the Clerk
2. Apologies  
Cllr B Jones
3. Code of Conduct  
No interest declared
4. Minutes of the last Meeting 26-06-2024  
The minutes were accepted as a correct record, as proposed by Cllr D Jones-Morris and seconded by Cllr J Pierce
5. Confirmation of Payments and payments requiring attention  
It was recommended that all be paid  
Salary July £ 693.64 H M R C Month 4 £ 173.20  
Wyn Lewis Grass cutting June £ 840.00 Cymen translation June £ 214.00  
Rospa Inspection of the Caerhun Playing Field £93.60 J Devlin Caerhun Playing Field £150.00  
S E Jones Translation June £40.00 Cyngor Gwynedd Internal Review £330.00
6. Risk Register/Policies  
The remainder of the evening was spent looking through some of the policies

It was confirmed that the following had been translated

- Standing orders
- Code of Conduct
- Language Policy
- Financial rules

However, they need to be checked/reviewed to make sure no modifications are needed  
e.g. Page 9 of the Standing Orders, Finance Meetings instead of Finance Sub-committee  
The rest of our policies need to be reviewed and translated, and Health and Safety and Complaints  
Policies need to be created from scratch

It was agreed that members of the FSC would look through them before bringing them back to the  
FSC and presenting them to be adopted by the Full Council

**It was noted that the committee needs to budget for translating the website, which has historically  
been Welsh-only. This may need to be undertaken over a period of more than a year**

The meeting concluded at 8.30