

Cyngor Cymuned Pentir

Minutes of the meeting of the Finance Sub Committee at the Penrhos Community Centre at 7.00pm Wednesday 31st May 2023

1. Present: Cllr I Ellis, Cllr L A James; Cllr J Pierce; Cllr J Lewis; Cllr B Jones; Cllr D W Jones Cllr D Jones-Morris and the Clerk
2. Apologies: Everyone present
3. Code of Conduct: It was noted that Cllr L A James and Cllr J Pierce are members of the management committee of the Centre
4. Minutes of Last Meeting 26-04-2023
On the motion of Cllr J Pierce who was seconded by Cllr B Jones it was confirmed that they were correct records
5. Matters arising from the minutes
 - a. The chairman noted that financial shortfalls linked to the construction of the new Center had been identified as well as hiring costs which are still due.
The Treasurer of the Centre is aware of the deficits and is following them up to try to recover them
The Center's Annual Meeting will take place on the 6th of July when the 2021-22 and 2022-23 Accounts will be presented after being returned by the auditor
6. Financial Report
 - b. Financial Balance Sheet
The balance sheet was split as showing £31,833.89 in the current account while the deposit account remained at £45,242.50
7. External Auditing: No update
8. Risk/Policy Register
 - Cemetery Rules/Terms
The terms and rules of the cemetery which have not been revised since 2018 were distributed along with the terms of neighboring Councils. It was agreed to recommend to the Full Council that we charge as follows

Telerau'r Gladdfa / Burial Terms Ffioedd / Fees 2023

Mynwent Pentir Pentir Cemetery	Trigolion Lleol Local Residents	Erail Others
Plot a Chladdu a hawl i osod carreg Plot and Burial plus right to erect a headstone	250.00 i 300.00	500.00 i 600.00
Maint carreg fedd dim mwy na 3 troedfedd o led a 4 troedfedd o uchder Headstone to be no more than 3 feet wide and 4 foot in height		
Ail-agor Bedd Re-Opening grave	200.00	400.00
Claddu Llwych / Burial of Cremated remains		
Plot amlosgi claddu llwych a gosod carreg Cremation plot burial of ashes and right to erect a headstone	150.00 i 200.00	300.00 i 400.00
Maint carreg fedd dim mwy na 2 droedfedd o led a 3 troedfedd o uchder Headstone to be no morer than 2 feet wide and 3 foot in height		
Headstone to be no morer than 3 feet wide and 3 foot in height		
Ail-agor plot amlosgi	110.00 i 200.00	220.00 i 400.00

Reopening a cremation plot		
Defnydd o'r Capel Use of Chapel	£50.00	£50.00
Ffi ymchwil Research fee	-	50.00

Regarding the Rules

Change in the size of the ashes headstones

Add that the Council does not consider selling plots in advance

Ensure that any plot that has been sold in the past is used within a period of time e.g. 50 – 70 or perhaps 75 years. **Clerk to ask Crematorium for guidance**

- 'In Memoriam' Bench Policy

A request has been received to place another bench in memory of a loved one

Agree in principle to consider each application individually but must ensure that the benches are of natural material and are from the same period as one that is already there

There must be a concrete base under the bench and the bench must be anchored firmly to the concrete

The maintenance of the Bench is the responsibility of the family

The Council has the Right to remove and dispose of any bench that is a cause of danger to the safety of the users of the Cemetery

9. Payments requiring attention

Recommend paying each May salary £651.84 HMRC M 2 £ 163.00

Lowri A James Offer Penrhos £1,084.35 + £11.54 = **£1095.89**

Howard Huws Translating £ 40.00 D W Lewis £745.00 Office Costs £ 131.26 Ink and Toner

Emyr Williams (Lighting) £ 666.00 G L Jones 3 Invoice £22,894.27

10. Sponsorship Applications: no application this month

11. Projects

- Ysgol Y Faenol

Following a letter from Solicitors accepting the invitation to meet officials from Gwynedd to discuss parking problems as before - no response to the proposed dates has come back

It has already been noted that problems regarding gas meter reading and so on cause considerable trouble

- Septic tanc Glasinfryn

Clerk needing to restart negotiations with the appointed contractor to get a start date, but the contractor has been bereaved

- Capel y Fynwent

- Plan/Spec for the floor

Clerk has discussed with Cwmni Cadarn from Llangefni regarding our intention and has understood that we would have to consider having a 'soakaway' outside the boundary of the Cemetery

The Clerk has visited a nearby owner but has not received a response

It was agreed to ask Cadarn to visit and offer options and a timetable for the work emphasizing that our priority for this year is to renew the floor

12. To be discussed as well

Cllr L A James reports that she received a complaint regarding the standard of interpretation in the absence of the usual translator

Cllr J Lewis inquires about the information board in Pentir - Full Council discussed if the initiative was value for money and that perhaps it was necessary to accept prices from others

Clerk mentions that he received a call from a Gwynedd Transport Officer discussing the Menai Road and shared a report the Officer had sent him

He invited the Officer to visit the Council to have further discussions

The meeting ended at 9.00