

Pentir Community Council

Minutes of the Finance Sub-Committee and an extraordinary Emergency meeting held at Penrhos Community Centre at 7.00pm on Wednesday Evening 29th March 2023

1. Present Cllr L A James (Chair) Cllr J Pierce; Cllr I Ellis; Cllr D Jones-Morris; Cllr D W Jones; Cllr M Lynch; Cllr C W Owen and Cllr M Baines.

2. Apologies

Cllr B Jones, Cllr J Lewis; and Cllr A Joyce

3. Emergency Meeting

Before moving on to the financial matters an emergency meeting was held because the Headmistress of Ysgol y Faenol had circulated information to staff and parents of the School informing them that this Council or rather *Pentir Community Council had decided that the school could no longer use the Centre car park.*

She went on to say that this means that we as staff cannot park there, and it also means that parents will not be able to use it when bringing your children to school or collecting them at the end of the day. As a school we are very frustrated with this decision and are fully aware that this will cause great disruption, particularly at the end of the day

A letter had been sent from the Centre Secretary asking the Headmistress to stop anyone from parking on the car park on Tuesday 14th March as a local Company was coming there to clear the whole area and was unwilling to come if there were cars there.

However, it appears that the Headmistress was not responding to that letter but rather to a letter sent by our solicitors to Gwynedd Council.

Following receipt of the headteacher's letter the Clerk and the Local Member had received a large number of calls from parents complaining about the situation; but having outlined to them the background and concern about the safety of their children, those parents accepted our standpoint.

The Centre Management Committee's insurance policy makes it absolutely clear that the car park is for centre users only.

Until the Ysgol y Faenol project has been completed there is no permission to go back and forth to the school over the grounds of the existing Centre.

It was agreed after an extensive discussion to ask our Solicitors to respond to Gwynedd Council by letter again to express our position and frustration.

The Clerk to request a meeting between our Chairs, the Local Member and the Clerk with the Solicitors to ensure that we are happy with the wording of the letter

Those members who were not members of the FSC left the meeting

4. Code of Conduct The procedure for declaring an interest was explained
Cllr L A James and Cllr J Pierce stated that they were on the committee of the existing centre
5. Minutes of the last Meeting 22-02-2023
 - i. Cllr D Jones Morris proposed that the minutes were correct and he was seconded by Cllr D W Jones
6. Matters arising from the minutes
 - a. Cemetery Shed
The clerk had received an explanation of the costs – It was agreed that there was a need to look at and plan this area of the cemetery
 - a. Floor of the small Chapel
The Clerk had received a second estimate as the expenditure was over £5K and this one was slightly higher than the first estimate
It was agreed to seek the views of experts regarding whether there was a need to consider installing waste pipes and to obtain a water supply for the building before installing a new floor

7. Financial Report

- a. Financial Balance Sheet - Included in the minutes pack
 - i. Current account showing £13,959.73
 - ii. Deposit Account showing £45,125.79

8. Audit

No update

9. Risk Register/Policies

- a. Training Plan
Everyone's assessment form has arrived but the plan needs to be completed

10. Payments requiring attention

Clerk had not received any correspondence back regarding the expenses

Recommend that all are paid

a. March Salary	£ 651.84
b. HMRC M 12	£ 163.00
c. Councillors Expenses £156 x 11	£ 1,716.00.
d. Berfa	£ 720.00
e. Menai Cleaning	£ 714.00.
f. Cyngor Gwynedd extra grass cutting	£ 1,419.22
g. Audit Wales 19-20	£ 360.00
h. Audit Wales 20-21	£ 320.00
i. Delwedd, Hosting and Maintenance	£ 467.99
j. Cymen Cyf Translation	£ 369.65
k. Scottish power	£ 75.98
l. Hughes and Hughes	£ 10,100.00
Ceiling and painting small chapel	

11. Applications for Funding

No application received this month and no response from McMillan Nurses

12. Projects

- i. Ysgol Y Faenol –
discussed at the beginning of the meeting. No development in relation to the new centre
- ii. Septic tank Glasinfryn
The owner of the Old Church had received a letter giving notice until January that the septic tank was being decommissioned.
Clerk to arrange for prices and dates to be obtained before instructing the solicitors to contact back
- iii. Caerhun Playing field
Agreement set but nothing will happen until May
- iv. Cemetery Chapel
 - 1. New floor -
Second estimate received but need to draw out a plan of what needs to be done before installing a floor
- v. Shelters
 - 1. Correspondence responses
A person had telephoned but nothing had been received in writing
 - 2. Gwynedd Council
No response
Clerk to make further enquiries
- b. Cemetery Shed
 - Estimate Received cuts from the estimate