

Minutes of Pentir Community Council

Virtual Meeting of the Finance Sub-committee

Wednesday evening, 26th May 2021 at 7.00pm.

Present Cllr L A James – Chair, Cllr D Jones-Morris and Cllr B Jones

For a presentation in the first part of the meeting Merion Jones Clerk to Llanrug Community Council, Cllr Phillip Roberts and Cllr Avril Jones Chair and Vice Chair of Llanrug Community Council

Apologies Cllr J Pierce, Cllr D W Jones

Code of Conduct

Everyone was reminded of the Code of conduct and if anyone needed to declare an interest then they would need to do so verbally this evening so that the Clerk could minute the declaration.

An introduction was given to Llanrug Community Council's electronic recording system which was certainly an eye opener and possibly the way forward in terms of modernising the system of recording funerals/graves etc. in the future

A discussion ensued on the time-saving possibilities as well as whether it was a statutory need for such recording to be allowed or whether books were needed in addition to the system

Also discussed were the costs that needed to be paid to the Technical Company providing updates as necessary.

The officers from Llanrug were thanked for their time

Minutes of the last Meeting 28-04-2021

Cllr D Jones-Morris proposed and Cllr B Jones seconded that they were a correct record.

Matters arising from the minutes

None that were not included on the agenda

Financial Report

The financial sheet was shared virtually on screen

£17,764.37 in the Current account and £25,037.81 in the deposit account following receipt of £0.62p in interest

External Auditors

Nothing had been reported back

It was recommended that the following invoices be paid

Hiscox Insurance **£1220.28** Salary May **£599.84** Income Tax May **£150.00**

Grass cutting April **£685.00** Storage costs at Rhiwlas Hall **£240.00**

Beth Horocks Logo Designer **£250.00.**

Recommended that £10K be transferred from the Current Account to the Deposit Account as had been done for the last 2 years to provide for additional work at the new Centre

Funding Applications Letter/Request had been received from Ty Gobaith but no balance sheet of any kind. As receipt of a balance sheet was mandatory the Clerk was asked to contact the Charity to enquire

Projects

- I. **Ysgol Y Faenol Project** Cllr L A James reported that an enquiry had been made regarding the responsibility for cleaning the centre. A special meeting would need to be arranged with others to discuss details regarding these types of services in the coming months
- II. **Gamlins** – a need to ensure that a new lease was in place as soon as possible
- III. **Glasinfryn Septic Tank** A site meeting had taken place and plans received. A text had been received from the owner of The Old School Barn referring to her intention to join the sewerage pipe that had been installed
- IV. Logo Cllr L A James reported that samples had been selected and she would go back to confirm which samples were going to what location

Also discussed

- Nant y Mount Bus Shelter The Clerk had contacted the Contractor and discovered that he was no longer involved in the installing of Bus Shelters due to Covid
- **Clerk needed to find another contractor**

- Risk Assessment
No update but a need to re-circulate the register to everyone as it will need to be reviewed for the financial year 2021-22 and to get volunteers to look at some elements of the register and recommend what action was needed to reduce the identified risks

The meeting concluded at 9.10