

**Virtual Finance Sub-committee Meeting,  
Wednesday evening, 7<sup>th</sup> October 2020 at 7.00pm.**

## Minutes

Present Cllr L A James (Chair), Cllr D Jones-Morris, Cllr D W Jones and Cllr B Jones

Apologies Cllr J Pierce

Code of Conduct. Everyone was reminded of the Code of conduct and if someone needed to declare an interest then they would need to do so orally tonight so that the Clerk could record the declaration.

No Declaration of Interest.

Minutes of the last meeting 02-09-2020

Cllr D Jones-Morris proposed and Cllr B Jones seconded that they were a correct record.

Matters arising from the minutes

There were no matters arising which would not be discussed in the Agenda

Financial Report A current financial balance sheet was shared showing £45,306.82 in the Current Account and £25,036.06 in the Deposit account but the balance sheet had arrived on the morning of the meeting showing interest of £0.51p

External Auditors

The Clerk had sent everything necessary to BDO but had heard nothing back

Funding Applications

- Ysgol Feithrin Penrhos An application and letter together with current Balance Sheet has been received **Recommend offer of funding of £300.00**

Recommend Payment D W Lewis Grass cutting in September £800.00

Salary and Income Tax October

Clerk now pays by Telephone Transfer usually around the middle of the month - 14th to 16th

**October details haven't arrived to confirm figures**

Receipts Four funerals held during September /October but the cheques haven't yet been received by the Clerk

Also for discussion

- Risk Assessment  
The Risk Assessment needs to be updated further to cover the pandemic along with our responsibility to support the Management committees in our two Community Centres. The need to deal with the action points identified in 2019-20 was noted. The Chair offered to go through the assessment and come back with suggestions to the Finance Sub-committee before recommending them to the Full Council  
**She was thanked for the proposal**
- Ysgol Y Faenol Project Update  
The Chair has received an invitation from the Project Manager to visit the site along with an invitation to the Management Committee to choose colours. The invitation extended to some Council members to also visit once a date had been arranged. The Offer was accepted and it was agreed for Cllr D Jones-Morris and the Clerk to visit on behalf of the Council

## Projects requiring attention

### 1. Caerhun Playing Field

By now 2 quotes have been received for resurfacing the security tiles and for new equipment.

**Recommend carrying on ensuring safety for the time being and for the Full Council to discuss prices**

### 2. Road in the direction of Glasinfryn Centre

It was explained that some work had been done back in 2014 to try to find out who the owner of the plot is and therefore who's responsibility it is to ensure that it is in a safe condition. While we have some evidence of communication there are no responses. As a result of this it's not clear why it was not agreed for the work to be carried out in 2014 if it was this Council's responsibility.

**It was suggested that the Clerk should first contact the Council's Solicitors**

### 3. Additional Defibs

Continuing with the ordering of more Defib machines was discussed, to add to the 5 that were purchased in 2019-20. Recommended to Full Council that we purchase an additional 3 this year and three in 2021-22 and discuss locations in the Full Council.

Recommended also that we try to install the Glasinfryn Defib, which, due to the pandemic, was not placed at the residential dwelling to be placed on a pole by a street light, as are the other 4.

Recommended also that the additional three be placed on poles in the locations that are to be identified.

### 4. Gardener for the Flower boxes

Following the difficulties of the pandemic and being unable to get someone to look after the existing 10 boxes, the Clerk had asked one of the contractors who cut our paths for a price. They received a price of £120 a year per box which would include supplying plants, watering, feeding and keeping an eye on all of them.

Recommended to the Full Council that we accept the price and for the work begin straight away.

## A O B

In the Full Council, Cllr D W Jones raised his concern about pedestrians being threatened when walking past the old Ysgol Glan Menai/Treborth as he was aware that several individuals had experienced difficulties of a threatening nature from the current owner

Change in the Clerk's Pay Scales – The Clerk shared the information that had been received in the form of a leaflet showing changes to the pay of Clerks nationally. At point 23 of the salary level the scale is changing from £14.03 to £14.42 A salary rise of 39p per hour

- **Chair to contact the accountants who do the salaries on our behalf**

The meeting concluded at 8.30