

# FINANCIAL ASSISTANCE GUIDANCE

## CYNGOR CYMUNED PENTIR



### **The Intention of Cyngor Cymuned Pentir (the Council) and Legal Powers**

The Council's main intention is to support and promote a vibrant community within the catchment area of the Parish of Pentir. The Council recognises and supports the value in the work that the voluntary sector carries out within our community. We will therefore provide financial support to community organisations working for the benefit of the residents of the community of Pentir, with a view to improving the choice of services or activities available.

### **Section 137 of the Local Government Act 1972 and Community and Town Councils**

Cyngor Cymuned Pentir is able to use its power under section 137 of the 1972 Act which allows community councils to spend a limited amount of money on areas they consider to be in the interest of, and will bring direct benefit to, their area or any part of it or all or some of its residents.

It may only do so if the council considers that it is of direct benefit to their area, or part of their area, or some or all of its residents. Also, under section 137, community councils may incur expenditure for certain charitable purposes and other purposes. The maximum amount of expenditure permitted each year for the purposes of section 137(4)(a) shall be calculated using a special formula set out in Schedule 12B to the 1972 Act. This formula depends on the number of residents within the council area.

### **Who can apply for funding?**










Here are examples of the types of organisations that can apply for funding:

- 🌐 **Charitable organisations:** Organisations offering free advice to residents and charitable organisations that will benefit residents within the area of Cyngor Cymuned Pentir.
- 🌐 **Older people's organisations:** To create and promote and maximise opportunities to socialise and to provide support and assistance where appropriate
- 🌐 **Youth organisations:** To support a wide range of activities to empower young people to meet their social, educational or recreational needs
- 🌐 **Organisations promoting Welsh culture and the arts:** To support community engagement in the arts and Welsh traditions, and to promote arts provision or services within the area
- 🌐 **Organisations involved in sport:** To support and encourage local community participation in sport and leisure activities, and to support sports clubs to develop and improve their infrastructure
- 🌐 **Organisations supporting disabled children and young people:** To support a wide range of activities to empower disabled people to meet their social needs, creating opportunities to socialise and provide support and assistance where appropriate
- 🌐 **Organisations involved in the environment:** To enhance the environment of the Pentir area, conserve and enhance its heritage/biodiversity and to maintain/promote community life. (e.g. local history, recycling or natural conservation)
- 🌐 **Organisations involved in promoting local issues generally**

The above list is not exhaustive, so any organisation working within the Council's area can apply for funding as long as there is evidence that residents of the area, whether children or adults, will benefit in some way.

## **Towards what can the funding be used?**

Funding can be used towards capital projects, specific items or towards the running costs of a club or organisation. Examples of things that have been funded in the past include:

-  New equipment
-  Special development
-  Specific projects
-  Promoting an event within the area
-  Community Newspapers (Papurau Bro)
-  Community Centres
-  Eisteddfodau
-  Trips for children or local residents
-  Publicity... and so on.

## **How much funding is available?**

Only one application for funding per organisation will be considered in one financial year. Any contribution will be subject to the council's annual budget and in accordance with the scope of the council's powers under Sections 137 and 145 of the Local Government Act 1972.







The Council will generally give similar amounts to local organisations, in particular where there is robust evidence of benefit for parish residents. In the case of applications from organisations outside the parish of Pentir, consideration will be given to the indirect contribution of that organisation to the residents of the area – in this case a lesser amount than usual may be considered. In all cases the amounts will be similar e.g. local applications can receive £300 and applications outside the parish can receive £150. In all cases, the council will generally agree these amounts at the beginning of each financial year and plan for donations per year based on those amounts.

## **Larger grants than usual**

In some cases, the council may consider a special application from an organisation, based on a particular project or special development, where the application is for a certain amount, usually exceeding the normal amount of funding. In such cases, the council will consider the positive impact of the project/development on the area, and can therefore agree to larger amounts. However, in accordance with the requirements of Section 137, and in particular where the amount exceeds £5,000, the recipient of that funding will be expected to provide a full statement outlining how the money has been used. This is a legal requirement.

## **Situations where the council cannot offer financial support**

There are some examples where it is not possible for the Council to offer financial help. These may include:

-  National appeals (national / international emergency)
-  National organisations with no local group
-  Individuals (e.g. players looking for sponsors)
-  Branches that can be funded through their main organisation
-  Organisations / initiatives which are / or are intended to generate profit
-  Projects of a political or religious nature

- 🌐 Projects that discriminate on the grounds of age, colour, impairment, marital status, lifestyle and culture, nationality, race, gender, sexuality, or on grounds of economic or social status
- 🌐 Services funded by statutory budgets
- 🌐 Projects which are deemed to be funded by Gwynedd Council or any other precepting authority
- 🌐 Uninsured buildings.

### How to apply for funding

A Funding Application Form ( <https://cyngorpentir.cymru/english/finances.html>) must be filled in and sent to our clerk in order to apply. The form will need to be accompanied by:

- 🌐 Certified current balance sheet and accounts
- 🌐 Latest bank statement
- 🌐 A statement to support your application (including photographs or plans if appropriate)
- 🌐 The application should be submitted bilingually (in accordance with our Welsh Language Policy)
- 🌐 The organisation should have a bank account in its own name and the Council may request further details if appropriate to the application.

### Determining applications

Cyngor Cymuned Pentir is willing to consider applications for funding throughout the year. Applications received by the clerk, which includes all appropriate documentation, will be submitted to the Finance and Risk Management Sub-Committee – the applications will be scrutinised at this meeting, and the Sub-Committee will make a recommendation to support an application or not. This recommendation will be recorded in the official minutes of the Sub-Committee. The recommendation will be submitted to the full council for approval.

Once an application has been approved by the full council, the clerk will contact the person who made the request to arrange payment. The person making the application will need to ensure that they provide a receipt and confirm that the money has been spent in accordance with the original application.

#### Please note:

- 🌐 You must complete all sections of the form and enclose the relevant documents
- 🌐 If the project is dependent on financial support from Cyngor Cymuned Pentir then the work should not be commenced until the Council's decision has been communicated by the Clerk in writing
- 🌐 It is essential that the funding is used for what has been requested
- 🌐 The Council's decision is final
- 🌐 If the organisation is unable to continue with the project, then they must return the funds to Cyngor Cymuned Pentir.