

Pentir Community Council

A meeting of the Finance Sub-Committee was held at Penrhos Community Centre
at 7.00pm on Wednesday 29th February 2023

Agenda

- 1) Present
- 2) Apologies
- 3) Code of Conduct
- 4) Minutes of the last Meeting 22-02-2023
- 5) Matters arising from the minutes
- 6) Financial Report
 - Financial balance sheet
- 7) Audit
- 8) Risk Register/Policy
 - a. Training Scheme
- 9) Disbursements requiring attention
 - a. March Salary £ 651.84
 - b. HMRC M 12 £ 163.00
 - c. Councillors Expenses £156 x 11 £1,716.00
 - d. Berfa £ 720.00
 - e. Menai Cleaning £ 714.00.
 - f. Cyngor Gwynedd grass cutting £1,419.22
 - g. Audit Wales 19-20 £ 360.00
 - h. Audit Wales 20-21 £ 320.00
 - i. Delwedd, Hosting and Maintenance £ 467.99
 - j. Cymen Cyf Translation £ 369.65
 - k. Scottish power £ 75.98
 - l. Hughes and Hughes £10,100.00
Ceiling and painting small chapel
- 10) Funding Applications
- 11) Projects
 - i. Ysgol y Faenol
 - ii. Glasinfryn's Septic Tank
 - iii. Caerhun playing field
 - iv. Cemetery Chapel
 1. New floor
 - v. Shelters
 1. Newsletter responses ??
 2. Cyngor Gwynedd
 - b. Cemetery Shed
 1. Estimate
- 12) Any other business

Pentir Community Council

Minutes of the Finance Sub-Committee meeting held at Penrhos Community Centre at 7.00pm on Wednesday 22th February 2023

1. Present Cllr L A James (Chair); Cllr I Ellis; Cllr B Jones; Cllr D Jones-Morris; Cllr D W Jones; Cllr J Lewis
2. Apologies
Cllr J Pierce
3. Code of Conduct The procedure for declaring an interest was explained, and forms are available from the Clerk
Cllr L A James stated that she is a committee member for the existing centre
4. Minutes of the last Meeting 25-01-2023
 - i. It was proposed that the minutes were accurate by Cllr D Jones Morris and seconded by Cllr J Pierce
5. Matters arising from the minutes
A site meeting had been held and it was agreed that the Bryn Ogwen site was suitable for a full shelter whilst there was no space for a ½ shelter by Goleufryn. A newsletter would be sent to nearby residents once confirmation from Cyngor Gwynedd had been received.
No update on Capel Graig from Gwynedd
6. Financial Report
 - I. Balance sheet
Copies of the balance sheet were shared showing £35,632.00 in the Current Account and £45,125.79 in the Deposit Account
 - II. Claiming Precept
The precept of £55K has been claimed following the Full Council's decision to keep to the same amount and confirmation of our application has been received
7. Audit
No response received
8. Risk Register/Policy
 - i. Training Plan
The Clerk had received the majority but not all of the assessment forms.
An appeal was made for the rest to be submitted.
9. Disbursements requiring attention
The following were recommended for payment
Feb Salary £ 651.84 HMRC M 11 £ 163.00 Howard Huws Translation £ 40.00.
Unllais Cymru Training £ 35.00 Hughes & Hughes £ 400.00
Glasinfryn Electricity –who pays £ 140.00 Pentir Council to pay as they are the owners
Unllais Membership £ 530.00
10. Funding Applications
1, Rachel Heal – Bike for Ysgol Hafod Lon
The Clerk had been in touch to explain that we cannot support a personal project – the School was not part of the project

2, Caitlin Sherret McMillan Cancer Support	It was suggested that the Clerk requests a local financial balance sheet
3, Canolfan Glasinfryn	Recommend a contribution of £300.00
4, Glasinfryn Yoga Group	Recommend a contribution of £300.00
5, Cylch Glasinfryn	Recommend a contribution of £300.00
6, Glasinfryn Art Group	Recommend a contribution of £300.00
7, Penrhosgarnedd Centre	Recommend a contribution of £300.00 after receiving their financial balance sheet

11. Projects

c. Ysgol Y Faenol

Our solicitors have been invited to meet Gwynedd Officers to discuss the car parking taking place on our car park. Agree to meet once an e-mail has been received in reply to our solicitors' queries.

A real concern was expressed regarding the fact that parents now drop off and collect their children on their way to/from School on the grounds of the existing Centre although they have no right to do so and the Centre has no insurance cover should anyone who is not a Centre user have an accident there.

The Clerk to contact our Solicitors

d. Glasinfryn septic tank

The 6 month notice to the owner of the old Church that we are decommissioning the septic tank has expired. **The Clerk to arrange for the tank to be emptied and closed**

Once we have been informed of the date when that will be actioned, the Solicitor will be asked to contact the owner of the Old Church to inform him of that.

e. Caerhun Playing field

The Contract has been let and the successful company has accepted but would not be able to carry out the work until around May 2023

f. Cemetery Chapel

i. New floor 1 quote received but **a second required as it is over £5k**

ii. Electrical Moving lights/New lights **Request an estimate**

iii. Painting An estimate has been received from Hughes & Hughes whilst the scaffolding is in place. **Accept the estimate**

iv. Shelters

1. Newsletter – these are ready for distribution following confirmation from Gwynedd

2. Cyngor Gwynedd A site meeting has been held

g. Cemetery Shed

1. Estimate £1840.00

Quotation received for removal and storage of whole slates, replacement of roof timbers and wall plates prior to roofing with sheeting and installation of fascia and guttering

Overall, it was felt that the price was high for roofing a shed that is in essence worthless because of its height and the lack of a suitable door even afterwards

Needs re-consideration

The meeting concluded at 9.00