

Pentir Community Council

A meeting of the Finance Sub-Committee was held at Penrhos Community Centre
at 7.00pm on Wednesday 22th February 2023

Agenda

- 1) Present
- 2) Apologies
- 3) Code of Conduct
- 4) Minutes of the last Meeting 25-01-2023
- 5) Matters arising from the minutes
- 6) Financial Report
 - Financial balance sheet
- 7) Audit
- 8) Risk Register/Policy
 - a. Training Scheme
- 9) Disbursements requiring attention
 - a. February Salary £ 651.84
 - b. HMRC M 11 £ 163.00
 - c. Howard Huws Translation £ 40.00
 - d. Unllais Cymru Training £ 35.00
 - e. Hughes & Hughes £ 400.00
 - f. Glasinfryn Electricity -who pays £ 140.00
 - g. Unllais Membership £ 530.00
- 10) Funding Applications
 - a. Rachel Heal – Bike for Ysgol Hafod Lon
 - b. Caitlin Sherret McMillan Cancer Support
 - c. Glasinfryn Art Group
 - d. Canolfan Glasinfryn
 - e. Glasinfryn Yoga Group
 - f. Cylch Glasinfryn
 - g. Canolfan Penrhos
- 11) Projects
 - i. Ysgol y Faenol
 - ii. Glasinfryn Septic Tank
 - iii. Caerhun playing field
 - iv. Cemetery Chapel
 1. New floor
 2. Electrical moving lights/new lights
 3. Painting
 - v. Shelters
 1. Newsletters
 2. Cyngor Gwynedd
 - h. Cemetery Shed
 1. Estimate
- 12) Any other business

Pentir Community Council

Minutes of the Finance Sub-Committee meeting held at Penrhos Community Centre at 7.00pm on Wednesday 25th January 2023

1. Present Cllr L A James (Chair); Cllr I Ellis; Cllr B Jones; Cllr D Jones-Morris; Cllr D W Jones;
Cllr J Lewis
2. Apologies
Cllr J Pierce
3. Code of Conduct The procedure for declaring an interest was explained, and forms are
available from the Clerk
No declaration of interest
4. Minutes of the last Meeting 30-11-2022
 - i. It was proposed that the minutes were accurate by Cllr D Jones Morris and
seconded by Cllr J Pierce
5. Matters arising from the minutes
With regard to the shelters it was noted that a newsletter would need to be sent to nearby
residents once there was agreement from Cyngor Gwynedd regarding their location. A
letter drafted by the Clerk for residents was circulated.
6. Financial Report

Balance Sheet Copies of the balance sheet were shared showing £38,712.72 in the
Current Account and £45,125.79 in the Deposit Account following receipt of £61.42
of interest

Claiming Precept The precept of £55K has been claimed following the Full Council's
decision to keep to the same amount and confirmation of our application has been
received
7. Audit
 - b. No update despite our enquiry
8. Risk Register/Policy
 - i. Training Plan
Everyone was reminded to complete their assessment form and return it so that the Clerk
can move on to create the Training Plan
 - ii. Gravestone safety
JLR Bangor has started on the work and hopes to complete once the weather changes
9. Disbursements requiring attention
 - c. It was recommended that the following be paid February Salary £ 651.84
 - d. HMRC M 10 £ 163.00 Scottishpower £ 107.29 Ink Costs £ 112.48 and
 - e. DW Lewis Grass cutting on Pentir footpaths and cleaning cemetery paths
£ 1206.00
10. Funding Applications
 - i. Ysbyty Gwynedd radio Recommend a contribution of £300.00 to Full Council
 - ii. Menter Iaith Bangor Recommend a contribution of £300.00 to Full Council
 - iii. Children's Air Ambulance Recommend a contribution of £300.00 to Full Council
Cllr D Jones Morris declared an interest on this matter and did not take part in the
discussions
11. Projects

a) Ysgol Y Faenol

A virtual meeting was held last night and a resolution taken at the meeting to increase the capacity of the school to 315 despite the fact that the project has not been completed to ensure that there is a suitable car park for a School of this size.

Considerable concern was expressed regarding the issue and the argument that there was no legal reason to prevent an increase in capacity.

It is now clear that a legal explanation is required as to why the existing centre's car park is being used as the School car park which means that our current users cannot use it. **It was agreed for the Clerk to contact our Solicitors to arrange a meeting between us and him and to ask him also to arrange a meeting between us, him and Gwynedd officers.**

b) Caerhun playing field

A contract has been offered and accepted by a local Company but it may slip into the next financial year

c) Cemetery Chapel

a. Kimberley Gulf

Visual inspection of trees carried out with report received – no obvious defects

b. Electrical

Electrical works commenced

The electrician is only allowed to inspect domestic electricity systems and has therefore liaised with another local Company able to work on public buildings to inspect Y Capel once the electrician has finished and also Canolfan Penrhos and Canolfan Glasinfryn

c. Joinery

This work has also been awarded and has commenced.

It started with removing the benches at the back to find out what was under the floor

It is a void, and it may be a void throughout.

A quote to be obtained for the future to establish flooring on one level without steps

i. Shelters

1. Newsletter

Newsletter ready once a site meeting to agree locations has been arranged with the County Council. No update on Nant y Mownt in Capel Graig

2. Cyngor Gwynedd

The Clerk has been in touch but has not received a response

12 Any other business

Cemetery shed

Repairs have been made to the roof of one of the outbuildings in the cemetery where slates had been broken

It was agreed to obtain a quote for removing the slates and reroofing with iron sheeting

Clerk to ask Hughes & Hughes for a price

The meeting concluded at 8.50