

Pentir Community Council

A meeting of the Finance Sub-Committee was held at Penrhos Community Centre
at 7.00pm on Wednesday Evening 29th June 2022

Agenda

1. Present
2. Apologies
3. Code of Conduct
4. Minutes of the last Meeting 25-05-2022
5. Matters arising from the minutes
6. Financial Report
7. Internal/external supervision
8. Disbursements requiring attention
 1. June Salary £610.24
 2. HMRC April M 1 £152.40
 3. HMRC May M 2 £152.60
 4. HMRC June M3 £152.60
 5. D W Lewis Grass cutting May £685.00
 6. Transfer to Deposit Account £10,000.00

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|---------|---------|---------------|----------|
| Paid in | Funeral | E W Pritchard | £220.00. |
| | | J Turner | £200.00 |
| | | H O Davies | £110.00 |
9. Funding Applications No applications
10. Projects
 - I. Ysgol y Faenol Project and Gamlins
 - II. New logo
 - III. Glasinfryn's Septic Tank
 - IV. Shelters
11. Also for discussion
 - a. Risk Register/Policies

Pentir Community Council

Minutes of a virtual meeting of the Finance Sub-committee Wednesday evening, 25th May 2022

1. Present Cllr L A James – Chair, Cllr J Pierce, Cllr D Jones-Morris and Cllr B. Clerk E Jones
2. Apologies None
3. Code of Conduct / Declaration of interest Everyone was reminded of the procedure but no interest was disclosed
4. Minutes of the last Meeting 27-04-2022
It was accepted that it was a true record of Cllr J Pierce's proposal and seconded by Cllr B Jones
5. Matters arising from the minutes
Gravestones – no response to confirm when or if family responsibility transfers.
The Clerk mentioned that he had discussed with a Company to have the plans of the cemetery framed for the Company who would inspect the stones, but as there is now the dust section which is not part of the plan, it was discussed to have an aerial photo
Clerk to organise this
Ysbyty Gwynedd Notice Board
This notice board is still not installed due to a number of different reasons. Cllr L A James wants to raise the matter with the person responsible for the Hospital estate to try and get them installed as there are so many people asking for this
6. Financial Report
The financial balance sheet which had been sent electronically was presented to everyone on screen
It was accepted as an accurate disclosure of our financial position with £50,806.81 in the current account and £35,041.97 in the Deposit account
7. External Audit
No response received
8. Payments requiring attention It was recommended that all these are paid
 - I. Insurance It was also recommended that the Full Council agrees to a 3 year agreement £1,537.74
 - II. May Salary £610.24
 - III. HMRC May M2 £152.60
 - IV. DW Lewis Grass cutting April £685.00
 - V. James Devlin £150.00
 - VI. G I Williams Caerhun Grass cutting 2021-22 £525.00
 - VII. Beth Horrocks Design Works £280.00
 - VIII. Storing in Neuadd Rhiwlas £240.00The Clerk noted that he had not received forms/booklets from HMRC to pay the income tax and therefore M1 and M2 were owed to them. It was agreed to send the second part of the National Eisteddfod 2023 payment which is £750.00
It was agreed to contribute £1500 over 2 years
9. Applications for Funding None received

10. Projects

- a. Ysgol Y Faenol Project No update but need Gamlins to start working on our lease.
Clerk to enquire about dates to meet and discuss decommissioning of the septic tank at Glasinfryn as well
- b. New Logo Video received, Cllr L A James to start arranging signage
- c. Glasinfryn Septic Tank Paperwork completed and work by A E & A T Lewis due to take place between 6 & 17 June
- d. Cemetery Chapel There has been a meeting but the Clerk is not in a position to report back as he was unable to attend

11. Risk Register

Cllr L A James proposes to review the Register to see if some of the risks have increased or decreased and to come back with recommendations

She was thanked for undertaking that task.

The meeting concluded at 8.45pm.