

Pentir Community Council

A meeting of the Finance Sub-Committee was held at Penrhos Community Centre
at 7.00pm on Wednesday 25th January 2023

Agenda

- 1) Present
- 2) Apologies
- 3) Code of Conduct
- 4) Minutes of the last Meeting 30-11-2022
- 5) Matters arising from the minutes
- 6) Financial Report
 - Financial balance sheet
 - Claim Precept
7. Supervision
8. Risk Register/Policy
Training Plan
Gravestone security JLR Bangor
9. Disbursements requiring attention
 - January Salary £ 651.84
 - HMRC M 10 £ 163.00
 - DW Lewis Cutting grass on Pentir footpaths and cleaning cemetery paths £ 1206.00
 - Scottish Power £ 107.29
 - Ink Costs £ 112.48
10. Funding Applications
 - a. Radio Ysbyty Gwynedd
 - b. Menter Iaith Bangor
 - c. Children's Air Ambulance
11. Projects
 - i. Ysgol y Faenol
 - ii. Caerhun playing field
 - iii. Cemetery Chapel
 1. Kimberley Gulf
 2. Electrical
 3. Joinery
 - iv. Shelters
 1. Newsletters
 2. Cyngor Gwynedd
12. Any other business
Cemetery Shed

Pentir Community Council

Minutes of the Finance Sub-Committee meeting held at Penrhos Community Centre at 7.00pm on Wednesday 30th November 2022

- 1) Present Cllr L A James (Chair); Cllr I Ellis; Cllr B Jones; Cllr D Jones-Morris; Cllr D W Jones; Cllr J Pierce; Cllr J Lewis
- 2) Apologies None, all were present
- 3) Code of Conduct It was explained that the procedure for declaring an interest is now easier as we are meeting face to face, and forms are available from the Clerk
No declaration of interest
- 4) Minutes of the last Meeting 26-10-2022
It was proposed that minutes were accurate by Cllr D Jones Morris and seconded by Cllr J Pierce
- 5) Matters arising from the minutes
Although the dire parking issues in Ysbyty Gwynedd (in the local area of the residents of Penrhos) had improved, it was still problematic and Menai Bridge was likely to be closed until early 2023
- 6) Financial Report
Copies of the balance sheet were shared showing £46,547.66 in the Current Account and £45,064.37 in the Deposit Account
A finance survey for the end of March 2023 was also distributed, where it was estimated that £16k would be remaining (Appendix A)
The typical costs of running the Council in 2023-24 have been estimated at £47K (Appendix B)
Revenue Costs and an additional/emergency fund of £3k were estimated at £50K (Appendix C)
- 7) Audit No update for 2021-22
- 8) Risk Register/Policies
Concerns were expressed regarding the situation of the existing Centre as there was pressure to increase the capacity of the school in January and that would weaken the case Clerk to contact department and our solicitors also need to put pressure on Cyngor Gwynedd to try to bring the matter between them and the Church to a close
Training Plan Forms handed out and needed back so that we can move on to develop the plan
- 9) Payments requiring attention It was agreed to pay all payments due below

November Salary	£610.24
HMRC M 8	£ 152.60
December Salary plus back-pay	£ 984.64
HMRC M9 including back-pay	£246.20
Rhiwlas Hall Storage April 22 to October 22	£240.00
Cymen Translation of 1 Full Council and 2 IBCs	£245.93
D W Lewis Grass cutting November	£460.00
J D Gardening Caerhun Playing Field	£ 150.00

Paid in	4 Funerals	£400 - £250 - £200 - £110	£ 960.00
---------	------------	---------------------------	----------

10) Funding Applications

a. Goriad

Recommended contribution of £300

11) Projects

- ii. Ysgol y Faenol See Risk Register
- iii. Caerhun playing field Although a second quote had been requested, it had not been received. 3rd company proposed **Clerk to contact them**
- iv. Cemetery Chapel Estimate received to remove the pews and insulate the roof Looking for second or third quote was suggested **Clerk to organise this**
A query was also raised regarding whether an asbestos inspection was needed and whether the trees needed to be inspected **Clerk to organise this**
Electrical Electrician has visited to discuss radiator renewal but they did not have the qualification to carry out a 'commercial' electrical inspection – **It was agreed to proceed with that work but enquiries were also made in terms of getting a Company to obtain an Electrical Certificate and furthermore getting that company to obtain Certificates for the Chapel and our Centres in Glasinfryn and Penrhos if possible**
Clerk to organise this/make enquiries
Pricing Chairs **Clerk to organise this**
- v. Shelters Clerk to enquire regarding updates on the Shelter in Capel Graig and pricing shelters for Bryn Ogwen and Goleufryn –

12 Any other business

Following the above discussions, the committee went on to discuss a Budget for setting a Precept 2023-24

Although money will need to be spent on the new Centre when it is handed over to us, as well as the above projects, in the end it was agreed that there was room to consider reducing the Precept from £55K to £50K this year and that the **Finance Sub-Committee would recommend this to the Full Council in December/January**

The meeting concluded at 9.00