

# Pentir Community Council

A meeting of the Full Council will be held on Thursday 14th November 2019  
in Canolfan Glasinfryn at 7.00pm

## Agenda

Present:

Apologies:

To receive minutes of 9th October 2019

Matters arising from the minutes

Finance Sub-committee - Minutes of 6th November (postponed from October 30th)

VAT Payment not due us

Review and re-adopt Policies

- Language Policy
- GPDR Policy - members of the public
- GDPR Policy - staff and members

Risk Assessment

Cllr L A James                      To accept the risk assessment register

Planning Applications      None this month so far

Update - Canolfan Penrhosgarnedd administration

Update - Ysgol y Faenol Development

Support for the adaptations

Clerk's Matters

- Correspondence
  - Register of interests to be completed 2 or 3 have not done so
  - Gwynedd Council Play Areas
  - Treborth Signs
  - Environment Wales Act
    - To complete a report by end of year
- Report
  - Ysbyty Gwynedd Notice-Boards

Councillors' Matters

Cllr C E Hughes	Wildflowers - Floral boxes
Cyng D Jones-Morris	Yellow lines Penrhos Road
Cllr L A James	Community Skips
Cllr E Jones	Nant y Mount Bus Shelter
Cllr M Baines	Coed Bryn Pwll
Cllr J Griffiths	Parking - Felin Hen

# Pentir Community Council

## Minutes of the full Council meeting held on Wednesday 9<sup>th</sup> of October 2019 in St Peter's Church Penrhosgarnedd at 7.00pm.

### **Present:**

Cllrs C. E Hughes, J. Griffiths, M Lynch, E. Jones, D W Jones, B Jones, M Baines, and L.A. James  
E Jones (Clerk)

### **Apologies:**

Cllrs D Jones-Morris, T Anwyl-Williams, H Griffiths, and J Pierce

Councillor Cynrig E Hughes delivered a prayer and chaired the meeting.

In his opening remarks the Chair expressed our sympathies to Cllr D W Jones in his recent bereavement and also wished a speedy recovery to Cllr B Jones following his mishap earlier in the month.

### **Code of Conduct**

Everyone was reminded of our code of conduct and the need to declare an interest on the appropriate form if necessary.

Cllr D W Jones stated that he was completing a form as a result of being a Church warden due to us hiring the location

### To receive minutes of 12th September 2019

The minutes were accepted as a correct record, as proposed by Cllr M Lynch and seconded by Cllr D W Jones

### Matters arising from the minutes

#### Meeting with the Police

Although the Clerk had contacted the Police following the Hendrewen/Caerhun incident he had heard nothing further despite inviting them to attend one of our meetings.

As there was no meeting in December and the November meeting was usually full when trying to set the budget it was agreed that the Clerk should get back to them and extend an invitation to attend the January meeting.

Defibs – It was disappointing to hear that the Kiosk on Penrhos Road was not available for adoption although a notice within the kiosk stated that it was.

#### **Agreed that the Clerk make enquiries if it is possible to purchase the kiosk and reinstall it**

#### Ysgol y Faenol Development

Due to the lack of provision/development on the Canolfan site the Clerk had contacted the County Council's Senior Buildings Manager and had been given to understand that there would be no movement up to at least half term and perhaps the beginning of the year due to adjustments to the Plans

It was agreed to invite the Senior Manager to our next Meeting or to meet us at a different time to discuss the changes as there was also a concern regarding the condition of the roof of the current building

#### **Clerk to organise this**

Finance Sub-Committee - Finance sub-committee minutes from 2nd October were distributed. The financial balance sheet showed £54,410.43 in the account but £11,234.73 was a refund that was not due to us.

HMRC had not resolved the problem at all despite the Clerk's efforts

Since the Finance Sub-committee in September had been postponed for a week, it was confirmed that the second element of the Precept of £25K had been received at the beginning of September

Funding

Despite contacting them for a financial balance sheet we were still waiting for the balance sheet of Marie Curie and Llais Ogwan. It was confirmed to contribute £300.00 to Bangor Saints Football Club and £200.00 to the Grŵp Parchu Pentir as recommended by the Finance Sub-committee

### BDO

The external audit had now been completed with comments regarding our Risk Assessment Register and the date on which the financial balance sheet was received not being recorded  
Everything else acceptable.

Planning Applications C19/0666/25/LL Coed Bryn Pwll Waen Wen installation of Storage Containers on agricultural land - Response required by 21/10/19 **Refuse**

### Canolfan Penrhosgarnedd

Update - Canolfan Penrhosgarnedd administration

The former Treasurer is in contact with the current Treasurer in the hope of transferring the responsibilities. One of the caretakers giving up the work

Update - Ysgol y Faenol Development

Senior Buildings Manager Gwynedd Council to attend a meeting

### Clerk's Matters

- Correspondence

Register of interests to be completed – 2 or 3 still not completed the form but the Clerk has made a draft of the register

Transfer money to Deposit Account - Transferred £10K to the Business Deposit Account

Treborrh Signs Had to contact the Welsh Government to arrange as WG is responsible for the Trunk Road

VAT payment that was not due to us - Despite contacting HMRC the problem has not been resolved and the money is still in our account. The person spoken to needed to talk to another department but no one had any idea why the money was being transferred or to who it was due

SSL Delwedd Our website now secure under SSL

Environment Wales Act - update from One Voice Wales

Clerk has passed the information email on and Cllr B Jones reported that they discussed the act at a recent meeting of One Voice Wales (Arfon Dwyfor)  
He had received an example of Criccieth Council's booklet.

**It was suggested that Gwynedd Council be asked for guidance** as we are of the opinion that we are already maintaining our public footpaths – contributing towards additional grass cutting as well as an intention to develop spaces for native wild flowers. It was also inquired whether Gwynedd Council intended to install LED Street lamps in our area especially Penrhos road

- Report

Ysbyty Gwynedd Notice-Boards

Cllr D Jones-Morris to make inquiries with Ysbyty Gwynedd at his monthly meeting with them and Cllr L A James also intends to make enquiries in her work with the Estates department

### Councillors' Matters

Cllr C E Hughes Wildflowers Very little response had come back despite making inquiries

Cllr L A James Risk Assessment In the process of completing the register with the intention of presenting it to the next meeting

Cllr M Baines Rising groundwater in Glasinfryn Surface water is rising on part of the road that

has been resurfaced near the Bridge at Glasinfryn and flowing into the garden of one of the constituents. Cllr Baines and the Clerk have contacted Highways and Welsh Water regarding the issue but no solution

**It was agreed that the two should contact Gwynedd Council again**

Cllr D Jones-Morris      Raised the issue of the Coed y Maes wall and the lack of response from Gwynedd Council

It was noted that additional salt bins ordered for winter 2019 had still not been installed

**Clerk to inquire with Gwynedd regarding the two above matters**

The meeting concluded at 9.25