

Pentir Community Council

Minutes of a meeting of the full Council held virtually on Thursday Evening 16th July 2020 at 7.00pm

Present:

Cllrs. M Lynch, Eleri Jones, B Jones, M Baines, J Pierce, D Jones-Morris and D W Jones.
Elwyn Jones (Clerk)

Apologies:

Cllr J. Griffiths, L.A. James, H Griffiths and T Anwyl-Williams

Election of Chair for the meeting

This was a meeting following an AGM and Cllr D W Jones continued to chair.

Code of Conduct

Everyone was reminded of our code of conduct and the need to declare an interest which would be recorded by the Clerk.

The process of co-opting for the Glasinfryn ward

The period for announcing a Casual Vacant Seat expired on 3rd April which now gives this Council the right to co-opt a member.

A discussion ensued and Members were asked to inquire further among the electorate

To receive the minutes of 12th March 2020

The minutes were received as a correct record, as proposed by Cllr M Baines and seconded by Cllr D Jones-Morris

Matters arising from the minutes

As so much time had elapsed since our last meeting and very little of any kind of activity had taken place it was noted that some problems continued and were likely to continue for some time again. Specifically, therefore, the problems of Penrhos Road and the condition of Glasinfryn road

To accept the Environmental Policy 2019-20

The council had looked towards creating an environmental policy since autumn 2019 but as a result of the resignation of our former Chair in November it became difficult to create and accept by the end of the year as a result of the pandemic and although it had been drawn up it became impossible to officially accept it until evening.

It is a starting point and will need to be reviewed annually.

The Policy was accepted.

To approve the Code of Conduct

The Clerk was aware that the Council did not have a Code of Conduct Document which he could present to members as they signed that they would follow the Code.

A document was submitted and approved as the Code for members to follow

Clerk's Matters Report back on developments from March to July (over the lockdown period)

Clerk's Report

Over the challenging period from March until now as far as the Council's work is concerned, it has been quite a quiet time.

The accounts were completed fairly quickly but the biggest problem was getting them back from Caernarfon as the accountants were working from home and only in the office perhaps half a day a week.

The Internal Auditors' (Gwynedd Council) checklist reached me, requesting our environmental policy which was due to be sent to the Welsh Government by the end of the Year.

Our former Chair had promised to get something together for us to discuss, amend if necessary and adopt. The Chair resigned and as a result of the re-organisation no work had been done on the

policy. By the beginning of the lockdown period, a start had been made and a draft has now been circulated to you for adoption tonight
Similarly, our Code of Conduct needs to be approved

Everything is now in place to send to Gwynedd Council to be audited and once this has been done, we can send them to the External Auditors BDO

Finance

The Annual Meeting held earlier had received the Accounts and Financial Report for 2019-20 and it was recommended that the Chair should sign them when he and the Clerk were able to meet

Whilst payments need to be made, we have arranged this by getting Cllr L A James and myself to sign them.

The Clerk's salary has been paid through Bank Transfer every month so I don't need to sign a cheque to myself.

Last year's VAT has been paid in

Need to transfer money to Deposit Account?

**It was agreed to transfer £10k to the Deposit Account
Clerk to organise this**

The Cemetery

Surprisingly no funeral has taken place since the beginning of March

The grass is being cut regularly in the cemetery

Grass

Because of the dry weather in March and April and Covid 19 no wildflower seeds have been sown
Flower boxes??

Insurance

Our final year with BHIB – although the Defibs are extra there is no increase in the cost because they come under Street Furniture

Councillors' Matters

Cllr D Jones Morris / Cllr M Baines **Fence at Coed y Maes**

The fence has still not been erected and the number of walkers has increased over Lockdown

Cllr M Baines to contact the Highways Department again to see when it is likely to be on their work programme

Cllr B Jones / Cllr M Baines **Tree Cutting on Natural Resources Wales site**

Dissatisfaction was expressed regarding the standard or the size of the trees that had been felled/pruned as there was still a risk of significant damage, should the remaining trees fall in the direction of the houses. Cllr Jones had a contact in Gwynedd Council and was going to contact that person back.

Clerk and Cllr M Baines **Footpath behind Ffordd Cynan**

The Clerk and Cllr M Baines had received an e-mail from a resident of Ffordd Cynan complaining about the numbers and behaviour of some of the walkers using this footpath.

Both had contacted the rights of way section in Gwynedd and a site meeting would now be held. As well as Cllr M Baines, Cllr E Jones will also be present to represent this Council.

Grass cutting

Whilst Gwynedd Council has been cutting the additional grass to an acceptable standard to date concern had been expressed regarding the weeds that were appearing alongside our pavements and on them.

Clerk to ask Gwynedd about spraying weed killer

Flower Boxes

The Clerk met with a person who had been recommended to him as a person who would look after the boxes for us this year as a result of the estimate of £1800 received from our supplier last year. Whilst the new supplier had initially declared an interest, he came back and mentioned paying for labour only and for us to purchase the plants.

The Clerk had asked 2 garden centres whether it would be possible to open an account but neither of them was keen to do so but were happy to receive an 'official order form'.

As we did not have that it was agreed that the Clerk should order such forms
Our potential supplier had not called or contacted us back

The Meeting concluded at 8.00