



## Pentir Community Council

### Cyngor Cymuned Pentir

**Cynhelir cyfarfod Blynyddol o'r Cyngor Nos Fawrth 21ain o Fai 2024**

**yng Ngholfan Penrhos am 7pm.**

### **Cyfarfod Blynyddol**

#### **Agenda**

Gweddi a gair o groeso

Ymddiheuriadau

1. Derbyn Cofnodion Cyfarfod Blynyddol gynhalwyd 12/05/23 / Receive Minutes of last AGM
2. Derbyn Mantolen Ariannol am y flwyddyn / Receive Financial report 2023/2024
3. Adroddiad y Cadeirydd Chairpersons' Report
4. Adroddiad Blynyddol/ Annual Report
5. Cadarnhau/Ethol Swyddogion: Election of Officers
  - 4.1 Cadeirydd /Chairperson
  - 4.2 Is Gadeirydd / Vice Chair
  - 4.3 Ethol Cynrychiolwyr ar yr Is Bwyllgorau /Election of members to Sub Committees
6. Adolygu Polisiau / Review and re-adopt Policies

**Dilynir yn syth hefo cyfarfod o'r Cyngor.**



## Pentir Community Council

### MINUTES OF ANNUAL MEETING HELD ON 11/05/2023

#### Present:

Cllrs M Lynch, L. A. James, D. Jones-Morris, C W Owen, A Joyce, B Jones, M Baines, and J Pierce  
Elwyn Jones (Clerk)

#### Apologies:

Cllrs J. Lewis, I Ellis, D W. Jones, and J Griffiths

At the beginning of a new year for the Council, the Chair who is now entering her second year in office welcomed everyone and led the meeting in Prayer before moving on to the Agenda.

#### 1. Minutes of the 2022 Annual Meeting and matters arising.

Upon the proposal of Cllr M Baines and seconded by Cllr B Jones, the minutes were received as an accurate record.

#### 2. Financial Report and Accounts 2022 - 23

**The accounts for the year 2022 - 23 together with the financial report were proposed by Cllr L A James and seconded by Cllr J Pierce as correct and the Chair was invited to sign them. The documents had been sent electronically to all members and will now be sent to the Internal and External Auditors.**

#### 3. Council Chair's report

The Chair and the committee went through the written report which had been circulated to all. It outlined our activities over the past year and our future plans before moving on to thank everyone for their participation and support over the year. She thanked the Clerk for his co-operation during a year which had been a difficult one for him personally.

#### 4. Election of Officers

4.1 In accordance with the practice of having a Chair for 2 years, Cllr M Lynch was elected Chair for the year 2023-24.

4.2 Cllr D Jones-Morris' name was put forward and seconded as Vice Chair for 2023-24 and he accepted the post.

#### 4.3 – Sub-committee Membership

The current Members of the Finance Sub-committee are Cllr L A James (Chair), Cllr B. Jones, Cllr D W Jones, Cllr D Jones-Morris, Cllr J Pierce, Cllr I Ellis and Cllr J Lewis, all of whom were re-appointed

4.4 The Members of the Appointment Panel are the Chair, the Vice Chair and Chair of the Finance Sub-Committee

It was agreed to establish a Sub-Committee to set up a business Plan over a period of some three years. It would be placed on the June agenda.

#### 5. Review of Regulations/Policies – distributed for review by all 06-05-2023

Having reviewed them they were received and the resulting policies were adopted and signed by the Chair

- |                          |                                  |                         |
|--------------------------|----------------------------------|-------------------------|
| a) Standing Regulations  | ch) Language and culture Policy  | e) Risk Register        |
| b) Code of Conduct       | d) Public Data Protection Policy | f) Environmental Policy |
| c) Financial Regulations | dd) Staff Data Protection Policy | ff) Social Media Policy |

The need to have a Health and Safety Policy in place as soon as possible was noted.

The Annual Meeting concluded at 7.30