



Cyngor Cymuned Pentir

Training Plan

Under Section 67 of the Local Government and Elections (Wales) Act, the Council has a duty to consider training for councillors and staff and to publish these training plans.

The purpose of the training plan is to ensure that both Councillors and the Clerk possess the knowledge and awareness required for the council to operate effectively.

Not all Councillors and Clerks need to have received the same training and developed the same expertise.

There are core areas to address in order to ensure that the council has sufficient skills and understanding.

These are:

- Module for new Councillors;
- The Code of Conduct for members of local authorities in Wales;
- Financial management and governance.

All Councillors are offered the opportunity to attend relevant training and development opportunities.

One Voice Wales provides monthly information about their courses, which is shared with all members.

Courses are offered on-line and available in both Welsh and English.

Every Councillor is provided with the latest version of the 'Good Councillor Guide' issued by the Welsh Government and should familiarise themselves with its contents.

In addition, the Clerk will have the opportunity to attend courses

The Council will allocate funding annually to ensure that Councillors and the Clerk are able to attend training courses, conferences and sector events.



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The Clerk will be responsible for:-

- circulating any information about suitable courses and suggesting relevant courses to Council members
- keeping a record of courses attended annually
- identifying courses to offer everyone as a group once a year and inviting neighbouring Councils to join

Plan:

- New councillors – to attend One Voice Wales New Councillors module within a year of being elected
- All Councillors - to attend One Voice Wales Code of Conduct training module - within two years of being elected.
- Encourage all Councillors to attend appropriate One Voice Wales courses
- Identify where the Council is weakest and organise a course to strengthen that element
- New Chair and Vice Chair of the Council – One Voice Wales Chairing Skills module – within a year of being elected
- New Chair and Vice Chair of the Finance, Policy and Management Committee - One Voice Wales Module 21 Local Government Finance - within a year of being elected
- Clerk - Continuing Professional Training - attendance at conferences, seminars, training courses, sector events - annually as required

Adopted and approved by Pentir Community Council May 2023